



the new montessori pre-school

The Methodist Church, Tarring Road, Worthing BN11 4ET
Call: 01903 535 412 Email: info@thenewmontessoripreschool.org.uk

Policy For Health & Safety

At The New Montessori Pre-school we recognise our duties under the Health and Safety at Work etc Act 1974 and associated regulations. We will endeavour to meet the requirements of this legislation and maintain a safe and healthy working environment. Our Managers and Supervisors are informed of their responsibilities to ensure they take all reasonable precautions, to ensure the safety, health and welfare of those that are likely to be affected by the operation of our business.

The New Montessori Pre-school recognises its duty, so far as is reasonably practicable.

- To make regular assessments of the hazards and risks created in the course of our business.
- To provide adequate control of the health and safety risks so identified:
- To consult with our employees on matters affecting their health and safety.
- To provide and maintain safe plant and equipment.
- To train our employees in manual handling.
- To ensure the safe handling and use of substances
- To provide information, instruction, training where necessary for our workforce.
- To ensure that all workers are competent to do their work, and to give them appropriate training.
- To prevent accidents and case of work related ill health
- To maintain safe and healthy working conditions
- To actively manage and supervise health and safety at work
- To have access to competent advice
- To review annually and revise, as necessary, this policy
- To provide adequate resources for its implementation
- To provide the resources to give this policy effect.

We also recognise:

- Our duty to co-operate and work with other employers when we work at premises or sites under their control to ensure the continued health and safety of all those at work: and to follow the guidelines for manual handling.
- Our duty to co-operate and work with other employers and their workers, when their workers come onto our premises or sites to do work for us, to ensure the health and safety of everyone at work.

Charity Number 1086853
Company Number 3908382
www.thenewmontessoripreschool.org.uk



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December 16





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To help achieve our objectives and ensure our employees recognise their duties under health and safety legislation whilst at work, we will also inform them of their duty to take reasonable care for themselves and for others who might be affected by their activities. We achieve this by explaining their duty and setting out our company health and safety rules in an Employee Safety Handbook which is made available to every worker employed by us

In support of this policy a responsibility chart and more detailed arrangements have been prepared.

For guidance on infection control please contact

Health Protection agency
 HSC 02890553994/7
 County Hall North
 Chart way
 Horsham
 West Sussex
 RH12 1XA
 08458942944

Policies	Information	Procedures
Risk Assessments & Action Plans	Staff Workplace Stress Assessment	Health & Safety Selecting Equipment
Health and Hygiene	Why worry about measles -	H & S Internal Training
Cleaning & Clearing	Letter from HPA	Special Diets
Wastage	General Rules on H & S	COSHH
Diseases	H & S checklist for	Fire
Security of Building	classrooms-HSE	
Administering Medicine	Employees legal	
Fire	Responsibilities	
Disasters	Fire Action Plan	
	Guidance on infection control HSE	

This Policy will be reviewed Sept 2017

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