



The New Montessori Pre-school

**The Methodist Church, Tarring Road, Worthing BN11 4ET**

Call: 01903 535 412 Email: [info@thenewmontessoripreschool.org.uk](mailto:info@thenewmontessoripreschool.org.uk)

## Local offer 2020

### **1. How does The New Montessori Pre-school know if children need extra help and what should I do if I think my child may have special educational needs or disabilities?**

We work closely as a team around the child through active partnerships with parents, the child and outside agencies. We record observations on an electronic system 'My Montessori Child' which is accessible by parents at all times. These observations are assessed and utilised for planning. Any concerns are flagged up to the SENCO/INCO and discussed with the parents.

### **2. How will The New Montessori Pre-school's practitioners' support my child?**

We provide a settling in programme to promote a positive transition into our preschool. We create an individual plan for each child based on each child's unique needs. With parental permission we would work alongside outside agencies for additional specialised support. We involve the parent and child to implement strategies to support learning and development.

### **3. How will the curriculum be matched to my child's needs?**

Each child is observed and assessed continuously. This information forms the basis of their individual plan. Each stage of learning is linked to the early year's foundation guidelines to highlight age appropriate activities. This provides us with an indication of the child's learning in relation to their age. Our online system is able to link activities to the curriculum stages which the parents can then access at any time.

### **4. How will both you and I know how my child is doing and how will you help me to support my child's learning?**

Parents are encouraged to have a log-in for our online system to access their child's learning. There are options for parents to leave feedback. Progress visits are provided each term to discuss and assess their child's learning and development. Parents are invited into the setting to work alongside the children and gain an insight on how we provide for individual needs. We have regular committee meetings that parents are involved in





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and have a say. We have an open-door policy inviting parents to in to discuss concerns.

**5. What support will there be for my child's overall well-being?**

The well being of the child is paramount. All our staff are fully experienced with the early year's foundation requirements and work strictly alongside the policies for safeguarding and well being. We promote positive behaviour and learning is developed through social pedagogy that caters for each individual. We are a welcoming preschool with safe drop-off and pick-up routines. Risk assessments are completed twice daily to ensure a safe environment. We record injuries/incidents that occur both inside and outside the setting. These are monitored. We promote respect and provide activities to enhance holistic skills and positive learning.

**6. What specialist services and expertise are available at or accessed by The New Montessori Pre-school?**

Our staffs training is continuously updated. Our SENCO/INCO attends termly Local Networking meetings to obtained up to date information. We work closely with outside agencies that provide expert advice that is relayed to all relevant staff and implemented into the relevant child's individual plan. We utilize Speech & Language support prompting Makaton signing & visual aids, we have a network of external support from professionals including Multi-Agency Safeguarding Hub,

**7. What training the practitioners, supporting children with SEND, had or are having?**

Our SENCO/INCO and school manage work closely together and attend courses regularly. Our SENCO/INCO has attended 'The role of a SENCO/INCO' course, attends regular Networking Meetings, and other relevant courses that assist with helping individual needs. This information is relayed to staff to promote a team working around the child. All staff undertake ongoing training to promote consistency and understanding. In-house training and regular meetings ensure that information is shared and embedded to support each individual child.

**8. How will my child be included in activities outside the early years setting including trips?**

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A full risk assessment is completed before an outing. This includes staff, the community area, child's needs and weather conditions. Parents are asked to sign a permission slip to enable their child to be included. Staff ratios are reduced to ensure each child is adequately supervised. We always carry a first aid kit and relevant supplies that are required for the children's needs. The members of the committee organise outings, notify parents, undertake risk assessments and supervising-engaging parents to participate and share the experience.

**9. How accessible is The New Montessori Pre-school's environment? (Indoors and outdoors?)**

We are sited on a busy road with limited parking. Staff assist with arrivals and departures. We have two classrooms, kitchen and enclosed, secure garden, all accessible by wheelchair. We have child height toilets and disabled toilet with child height basins. We provide appropriate furniture and facilities for the children to access independently. All our equipment provides holistic skills and promotes learning, regardless of individual needs. We are near a local bus route and the central railway station.

**10. How will the early years setting prepare and support my child to join The New Montessori Pre-school and transition to primary school?**

We have a settling-in programme, that is a gradual progression from home to preschool, which invites both parent and child then encourages the child to attend independently for short visits. Relevant information is shared to enable our staff to cater for the child's individual needs. The transition to primary school is initiated within the last preschool term through topic and activities, photo booklets from relevant schools, visits to the schools and teachers attending our preschool. For SEND children we initiate a transitional visit along with our school manager, and arrange a transitional meeting with the relevant outside agencies and teacher.

**11. How are the New Montessori Pre-school's resources allocated and matched to children's special educational needs?**

All our resources are accessible to all our children regardless of their learning and developmental stage, SEND and disability. Staff are always available to support and encourage participation within activities. We are a totally inclusive preschool. We utilize individual funding to provide

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activities that enhance the child's development and promote further inclusion.

**12. How is the decision made about what type and how much support my child will receive?**

The key worker, parent, child and relevant outside agencies will all work together to support and plan an individual plan for the child's unique individual needs. Through observations we can all access the learning and development and adjust the individual plan to suit. Other professionals can then be brought into access and support. Reviews are undertaken each term and parents are invited in to discuss next steps.

**13. How are parents involved in The New Montessori Pre-school? How can I be involved?**

We encourage parents to become involved in the preschool by engaging in sessions within the classroom, becoming part of our fund raising team and our Management committee, participating in our fund raising events, observing their child at home and sharing these, engaging in progress meetings and providing feedback, coming in and sharing a skill, e.g. music time, story and puppet time, talking about their jobs. We have had firemen in and policemen, parents bringing in exotic animals. Taking part in cultural activities throughout the year.

**14. Who can I contact for further information?**

You can contact

our Principal Mrs Beki Shanahan or

our School Manager Mrs Allison Link on 01903 535412 or 07939 264 728.

Our email address is [info@thenewmontessoripreschool.org.uk](mailto:info@thenewmontessoripreschool.org.uk).

Our address is

The New Montessori Preschool

The Methodist Church

Tarring Road

Worthing

West Sussex

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